

**ACADEMIC COUNCIL MEETING MINUTES**  
**Monday, February 27, 2012**  
**Interactive Video Classrooms**  
**Vernon Campus and Century City Campus**

Present: Dr. Gary Don Harkey, Chair; Greg Fowler, Karen Gragg, Marian Grona, Kristin Harris, Mark Holcomb, Joe Johnston, Shana Munson, Jessica Sutherland, and Sharon Winn and Michelle Wood . Absent: Joe Hite, Bettye Hutchins, and Mike Ruhl.

**I. Old Business**

**Approval of Minutes**

Shana Munson motioned to accept the January 30, 2012 minutes, seconded by Greg Fowler. The motion passed unanimously.

**II. New Business**

**A. Academic Course Guide Manual (ACGM) Course Revisions for Fall 2012**

Sharon Winn highlighted the mandatory ACGM course revisions for Fall 2012. These changes do not require approval from Academic Council.

Revisions include:

GOVT 2301	American Government I	Title, description, outcomes
GOVT 2302	American Government II	Title, description, outcomes
ENGL 1301	Composition I	Description, outcomes
ENGL 1302	Composition II	Description, outcomes
ENGL 2327	American Literature I	Description, outcomes
ENGL 2328	American Literature II	Description, outcomes
ENGL 2322	British Literature I	Description, outcomes
ENGL 2323	British Literature II	Description, outcomes
HIST 1301	United States History I	Description, outcomes
HIST 1302	United States History II	Description, outcomes
HIST 2311	Western Civilization I	Description, outcomes
HIST 2312	Western Civilization II	Description, outcomes
ECON 2301	Principles of Macroeconomics	Description, outcomes
ECON 2302	Principles of Microeconomics	Description, outcomes
MATH 1314	College Algebra (3 SCH version)	Description, outcomes
MATH 1316	Plane Trigonometry	Description, outcomes
MATH 1414	College Algebra (4 SCH version)	Description, outcomes
MATH 2413	Calculus I	Description, outcomes
MATH 2414	Calculus II	Description, outcomes
MATH 1342	Elementary Statistical Methods	Description, outcomes

Dr. Harkey thanked Sharon for her efforts in checking the ACGM and WECM websites and then making the necessary changes to the catalog listings and course syllabi. He reminded the Division Chairs that they and each faculty member need to check these websites regularly to make sure the courses we are teaching follow the guidelines specified.

**B. MATH 1314 and MATH 1414 College Algebra**

Karen Gragg made a motion to revise the prerequisites for both College Algebra courses as follows.

A “C” or better in MATH 0202, or a minimum score as indicated on one of the following tests: THEA 270, Accuplacer 84, TAKS 2400, SAT math section 618, or ACT math section 26. Students who have completed Algebra II or Pre-calculus within one year with at least a “B” may take MATH 1314 if they meet one of the following

minimum scores: THEA 230, Accuplacer 63, TAKS 2200, SAT math section 601, or ACT math section 21.

Jessica Sutherland seconded the motion and it passed unanimously.

**C. ARTS 1301 Art Appreciation**

Joe Johnston motioned to add ARTS 1301 Art Appreciation to Vernon College's course inventory effective Fall 2012. This course will give students more options to select from for their Humanities/Fine Arts requirements. Joe stated that this course will be added to the Core Curriculum as a creative arts option and it will cover visual arts and art history. Greg Fowler seconded the motion and it passed unanimously.

**D. ENGL 2331 World Literature**

Joe Johnston motioned to add ENGL 2331 World Literature to the College's course inventory effective Fall 2012. Joe commented that this single semester literature course will work well with the anticipated changes to the Core Curriculum requirements.

Mark Holcomb seconded the motion and it passed unanimously.

**E. Kinesiology**

Karen Gragg made a motion to delete PHED 1114 Water Aerobics and replace it with PHED 1112 Aquatic Conditioning. Karen commented that the course description more accurately describes the conditioning activities required for student athletes on the volleyball team. Shana Munson seconded the motion and the committee voted unanimously to accept the change.

**F. Associate Degree Nursing**

Shana Munson made a motion to revise the LVN Transition Track and the Generic Nursing Track by adding PSYC 2314 Lifespan Growth & Development to align with the common curriculum developed for the ADN to BSN articulation across the state. The new course is added to the Related Requirements section which increases 3 semester hours. In the General Education Requirements the computer literacy course is deleted, and the semester hours decrease from 18 to 15. Shana explained that in order to stay within the GIPWE guidelines of 60-72 hours for an associate degree, the advisory committee and faculty/staff have decided to delete COSC 1301 but highly recommend it in the admissions criteria for the program. Along with the changes to the core curriculum that will be forthcoming, and the fact that most students have the basic computer literacy skills, it is recommended that the program take this out of the Gen Education portion of the curriculum. PSYC 2314 is important to the program and the necessary knowledge base for becoming a nurse. PSYC 2301 General Psychology is a prerequisite for this course. Sharon Winn seconded the motion and it passed unanimously.

**G. Culinary Arts Program**

Michelle Wood made a motion to approve a new CTE program leading to a certificate in Culinary Arts and Hospitality Management. If approved, the new program will start in Fall 2012. The program is the result of a collaborative partnership with Burkburnett ISD. BISD approached Vernon College with the proposal that the ISD would provide the training site, furnishings, equipment, and tools needed and Vernon College would teach the courses. A full-time chef/instructor was hired, and the courses were offered this school year at the Burkburnett facility and have been very popular and successful. High school students attend classes in the mornings, and the college students attend in the afternoon.

When approved the program will require 7 courses for a total of 400 clock hours of training; programs that require 360 to 779 clock hours must be approved by the THECB.

A survey of area restaurants and lodging facilities conducted with assistance from the local Texas Restaurant Association showed there is a strong need for employees who can supervise and manage in addition to preparing food. The Workforce Solutions North

Texas Board recognized the need for skilled employees in these careers and approved adding the occupations to the Targeted Occupations List for north Texas.

**Program Support:**

There will be minimal new costs for the college; salary and benefits for the current instructor as well as the costs for supplies are in the 2011-12 budget. Administrative costs will not increase.

Estimated costs for the first 5 years of the program: Total \$335,175

Personnel Salary and Benefits: \$276,352 reimbursed by Burkburnett ISD

Supplies, travel and professional development, and technology: \$58,823

Facilities, equipment, maintenance and operation provided by Burkburnett ISD

Projected Revenue for the first 5 years of the program:

Tuition and fees           \$114,065

Burkburnett ISD           \$308,175 (applied to instructor costs)

State Contact Hr           \$ 62,361

Funding Total               \$484,601

Shana Munson commented that this program will be subject to the same regulations as all other programs at Vernon College including review by the Program/Discipline Evaluation Committee and the establishment of an Advisory Committee.

Greg Fowler seconded the motion and it passed unanimously.

**III. Other**

The next Academic Council meeting is scheduled for March 26, 2012 at 3:00 pm.

**IV. Adjourn**